

**AMENDMENT No. 1 TO THE RESPONSIBLE PARTY AGREEMENT
BETWEEN
THE UNITED NATIONS DEVELOPMENT PROGRAMME (“UNDP”)
AND
THE NETHERLANDS INSTITUTE FOR MULTIPARTY DEMOCRACY (NIMD)
 (“COUNTERPARTY”)**

Reference is made to the Responsible Party Agreement , entered into on 3 December 2021 covering the period November 15th, 2021, to 31 March 2022 by and between the **UNITED NATIONS DEVELOPMENT PROGRAMME** (“UNDP”), and the Netherlands Institute for Multiparty Democracy (NIMD) (“Counterparty”),

WHEREAS Articles 32.2 and 32.3 provide that any modification thereto shall require an amendment in writing between the Parties, duly signed by the authorized representatives of UNDP and the NIMD.

WHEREAS NIMD has requested, and UNDP has agreed to amend the Responsible Party Agreement in order to extend the current Agreement up to 31 May 2022 to undertake a second filed mission, complete project document and submit final report consistent with the RPA;

NOW THEREFORE, the Parties agree:

(1) The relevant *Responsible Party Agreement* provisions indicated below are hereby amended as follows:

- a) Section 3 of the cover page of the Responsible Party Agreement is hereby to read as follows:
- b) To extend the duration of the RPA by additional two months to a new date beginning 1 April to 31 May 2022.
- c) To amend Section 5 of the cover page containing the current budget, with an additional amount of US\$ 17,804.34 to be added to the original budget of US\$ 40,000.00 totaling US\$ 57,804.34 to accommodate new expenditure lines consistent with the second scooping mission.
- d) To allow for the review, processing and reimbursement of expenditures incurred under the RPA (USD 26.923,67) consistent with the RPA during the first phase of the mission.

(2) Except as expressly modified herein in accordance with Paragraph One, all other terms of the *Letter of Agreement* shall remain unchanged and shall continue to be in full force and effect.

(3) This Amendment will come into effect as of the date of last signature hereof by UNDP and NIMD

KLAS

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For UNDP:

By Stephen Rodrigues
(signature)

Stephen Rodrigues

Title: Resident Representative

Date: 31-Mar-2022

For the [NIMD]:

By _____
(signature)

Thijs Berman

Title: Executive Director

Date: _____

Attachment 2

DESCRIPTION OF ACTIVITIES

ACTIVITY: Electoral Dispute Resolution

Results to be achieved by the National Elections Commission

The NIMD will complete the below tasks within the amendment period.

The duration of the assignment is up to 31 May 2022.

- Second Scooping mission
- Consolidate final assessment report 22 Hearing Clerks
Submit a project document

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Attachment 3
APPROVED BUDGET

Request for Proposal: Hiring Firm, Individual Consultant, International organization to a conduct an assessment aimed at strengthening political parties through to support the design of a project document.								
<u>Category</u>	<u>Name</u>	<u>Position</u>	<u>Unit</u>	<u>#</u>	<u>Unit price in EUR</u>	<u>Unit price in USD</u>	<u>Amount in USD</u>	<u>requested amount \$</u>
Staff time	Heleen Schrooyen	Senior Advisor Strategic Relations	Days	12	€ 63.00	567.69	6,812.27	
	Violet Benneker	Knowledge & Innovation Advisor	Days	11	€ 60.00	540.66	5,947.22	
	Thijs Berman	Executive Director	Days	1	€ 93.00	838.02	838.02	
	Nic van der Jagt	PMEL Advisor	Days	3	€ 58.00	522.63	1,567.90	
	Hans	Financial Advisor	Days	3	€ 60.00	540.66		

	<u>Christiaanse</u>						<u>1,621.97</u>	
								<u>\$</u> <u>16,787.38</u>
<u>Mission</u> <u>Costs</u>	<u>Ticket</u>		<u>Flights</u>	<u>2</u>	<u>€ 1,500.00</u>	<u>1,689.55</u>	<u>3,379.10</u>	
	<u>Hotel</u>	<u>https://icsc.un.org/</u>	<u>Days</u>	<u>14</u>	<u>€ 144.29</u>	<u>162.52</u>	<u>2,275.28</u>	
	<u>DSA</u>	<u>https://icsc.un.org/</u>	<u>Days</u>	<u>14</u>	<u>€ 67.90</u>	<u>76.48</u>	<u>1,070.72</u>	
								<u>\$</u> <u>6,725.10</u>
<u>Additional</u> <u>Costs</u>	<u>PCR testing</u>	<u>https://www.liberiacrairport.com/covid-19-liberia-airport</u>		<u>6</u>		<u>240.00</u>	<u>1,440.00</u>	
	<u>COVID-19 measuremens (facemasks, hand sanitation, selftest etc)</u>			<u>2</u>		<u>60.00</u>	<u>120.00</u>	
	<u>Malaria measurements (medicine, DEET, etc)</u>			<u>2</u>		<u>100.00</u>	<u>200.00</u>	
	<u>Visa</u>	<u>https://visaguide.world/africa/liberia-visa/</u>		<u>2</u>		<u>150.00</u>	<u>300.00</u>	
	<u>Transport</u>	<u>See Transport Request Form</u>					<u>1,499.55</u>	
	<u>Communication</u> <u>Costs</u>						<u>500.00</u>	
								<u>\$</u> <u>4,059.55</u>

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<u>Overhead</u>						<u>12%</u>	<u>3,308.64</u>	
								<u>3,308.64</u>
								<u>\$</u> <u>30,880.67</u>

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